

City of Whitewater
Parks and Recreation Board
Monday, November 7, 2011 - 5:00pm
Whitewater Municipal Building Community Room
312 W. Whitewater St. Whitewater, WI 53190

MINUTES

Call to Order and Roll Call at 5:00pm

Kim Gosh, Bruce Parker, Nathan Jaeger, Jen Kaina and Ken Kidd

Absent: Rick Daniels and Brandon Knedler

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal

Guests: Richard Helmick and John Swaffer

Consent Agenda:

Approval of Parks and Recreation Board minutes of October 3, 2011 and October 10, 2011

Parker moved to accept consent agenda. Jaeger seconded the motion. Ayes: Jaeger, Kidd, Gosh and Parker. Noes: None. Abstain: None. Absent: Daniels, Knedler and Kaina

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda. There were no Citizen Comments.

Staff Reports

Parks & Recreation Director

- WPRA Annual Conference- Amundson highlighted conference sessions attended which included; Converting green space to prairie, working with volunteer groups, and how you to create a platinum level bike friendly community.
- Effigy Mounds Preserve – Volunteers took a couple of days to remove invasive vegetation and hand mow the mounds. A burn will be scheduled in the upcoming weeks.

(Kaina arrived 5:09)

Recreation & Community Events Programmer

- Freeze Fest-Dujardin presented to the board the recently awarded plaque to the Southeastern Region of Special Olympics for the greatest percentage increase in fundraising for the Whitewater Plunge. 2012 Freeze Fest event is planned for Saturday, February 18th
- Ceramics- Pictures were shared with the board of the current space available for Ceramics in the Armory basement. Future plans include; facility clean up, program restructure, and new instructors.

Senior Coordinator

- One Stop Shop- The annual one stop shop event will take place Saturday, November 19th from 9:00am -2:00pm at the Downtown Armory. This event is a direct fundraiser for the Seniors in the Park programs.

Discussion and direction regarding development of facility user surcharge fee that would be applied to all facility users

Amundson referred to memo and list of current users the surcharge would affect. John Swaffer from Kettle Moraine Baptist asked the questions; would only free rentals have the burden of fees and expressed concern that the cost will prohibit them from using the facility but appreciates the usage. Amundson expressed concern on fairness and keeping things maintained instead of waiting till replacement. Kidd commented that we are stuck with the user fee route but faced with the task on how to do it. Parker suggested taking the top four large users that create the wear & tear and put their surcharge into a repair and replacement fund for that particular building. Kaina suggested taking into consideration profit and non-profit status The board directed Amundson to work with the school district on more information on handling rentals and send another e-mail to users about future meetings. Kaina moved to have the facility user surcharge in place by July 1, 2012 in conjunction with the school district policy. Parker seconded the motion. Ayes: Kaina, Jaeger, Kidd, Gosh and Parker. Noes: None. Abstain: None. Absent: Daniels, Knedler

Approval of revisions to Recreation Program Fee Policy

Amundson referred to current policy with noted changes and additions. Kidd moved to accept the Recreation Program Fee Policy with the noted changes. Gosh seconded the motion. Ayes: Kaina, Jaeger, Kidd, Gosh and Parker. Noes: None. Abstain: None. Absent: Daniels, Knedler

Discussion regarding Senior Newsletter and proposal from Liturgical Publications

Weberpal introduced the current practices and challenges of the monthly senior newsletter. Weberpal presented example newsletters and proposal from Liturgical Publications. Kaina moved for Weberpal to move forward with the publication of the Senior Newsletter with Liturgical Publications. Parker seconded the motion. Ayes: Kaina, Jaeger, Kidd, Gosh and Parker. Noes: None. Abstain: None. Absent: Daniels, Knedler

Conversion of Starin Community Building Restroom to Storage Area

Weberpal introduced the concern of storage space at the Starin Community Building with possibility of converting the restroom into extra storage space. A slide show of the entire building was presented with ideas of other storage areas. The board directed Weberpal to take suggested ideas and meet with the maintenance staff on what can be done.

Request for future agenda items

Kaina suggested update on Treyton's Field of Dreams project.

Adjourn

6:47 pm Motion by Kaina. Second by Gosh. Affirmed by voice vote.

Respectfully submitted,

Michelle Dujardin

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